

## MPASC- General Meeting Minutes

**Date:** 13<sup>th</sup> June 2023

**Meeting Open:** 7.01 pm

**Chairperson:** John Skewes

1. **Present:** J. Skewes, B. McWhirter, J. LeLaen, M. Pilgrim, T. Peters, B. Curran, K. Dalton, J. Sivell.
2. **Apologies:** C. Tzaidas, A. Whitbourne, N. Hord.
3. **Minutes of the Previous Meeting (General Meeting held 9<sup>th</sup> May 2023)**

**Moved:** K. Dalton

**Seconded:** T. Peters

4. **Matters Arising from the Minutes:**

### **Item 2 Grant Applications – Current Status:**

1. Youth and Volunteer Training - \$1,795 (NSW Office of Sport – Sport Development Grant) – Successful (Remaining funds to spend - \$320). Andy (Whitbourne) to look at expending the remaining funding on training.
2. Youth and Volunteer Training - \$2,660 (NSW Dept. Social Services – 2021 Volunteers Grant) – Grant successful and funding received. Andy (Whitbourne) to look at expending these funds.
3. Youth and Volunteer Training - \$4640 (NSW Office of Sport – Sport Development Grant) – grant successful. Andy (Whitbourne) to look at expending these funds.
4. Central Coast Council (Community Activities/Programs Grants) – \$5000 - Purchase of a Drone submitted.

**Item 25 General Use of the Club's Jetty:** The Meeting had previously discussed the issue of closing off the jetty to the public when the Club was using the jetty. A decision was made to have two signs made with the words “Private Jetty,” to be placed at both ends of the jetty. To stop access from the shore end of the jetty a chain barrier, with a sign “Jetty Closed”, would be installed so the jetty could be closed when being used by the club. The barrier would need to be put in place early to avoid complaints from the public who would otherwise wish to use the jetty. The barrier could then be removed allowing public access once the club event has finished.

**Action Item:** Ken (Dalton) to organise signage and chain barrier.

**Item 38 Club Membership Cards:** The Meeting discussed printing a membership number on the cards which would allow members to simply quote their number, if they didn't have their card on them, to receive the members' discount when purchasing from the canteen and bar. The membership number would be linked to the members surname, which would be displayed on the till at the time of purchase. This proposal was approved by the Meeting.

**Item 39 Volunteer for Support to Catamaran Racing on Saturdays:** Nick (Hord) had previously advised the catamaran fleet had moved to sailing just 14ft cats to simplify racing in season 2022 - 2023. Options for next season would be looked at.

**Action Item:** Nick (Hord) to identify options for catamaran racing on Saturdays for season 2023 – 2024.

**Item 51 Advertising Club Partners/Sponsors and Merchandise for sale:** Ken (Dalton) had previously proposed that we change the silver sign behind the bar/canteen to just MPASC information and remove the partners/sponsors information and instead use the TV monitor to advertise these. This would be a more cost-effective way to update partner/sponsors information without continually updating the signage when these changed. Ken also suggested using the TV to advertise merchandise for sale by the club. The Meeting accepted Ken's proposals.

**Action Item:** Ken (Dalton) to organise a quote to change the Sponsors silver sign above the kitchen area to just MPASC information. Bruce (McWhirter) to place partners/sponsors and merchandise information for display on the club's TV.

**Item 55 Control of Roadway/Entry Way to Property):** The Commodore had previously advised he had spoken to Council who would have a ranger visit to access the situation. This would probably be linked to the traffic assessment to be conducted by Council for the club's DA for the Second Story Extension.

**Item 57 Review of Canteen and Bar Prices:** The Commodore advised he and Janet (Carr) had stated the review of bar and canteen prices and would provide a recommendation prior to the start of the 2023 – 2024 season.

**Action Item:** Janet (Carr) and Commodore to review canteen and bar prices.

**Item 58 Policy for the use of the Club's Mooring:** The Commodore advised the club's policy for the use of the club's mooring had been incorporated into the club's Handbook. **ITEM CLOSED**

**Item 61 Annual Presentation Function - 2023:** The Commodore stated the Presentation function was a huge success and all those who attendant had a very enjoyable evening. Once again, our appreciation to both Jim (LeLaen) and Nikki (parker) for organising the event. **ITEM CLOSED.**

**Item 64 Race Officers and Equipment Auditors:** Mick (Pilgrim) had previously stated we needed to identify and train additional Race Officers and Equipment Auditors, from the ranks of our members, so we have sufficient numbers of qualified people for the start of the 2023 – 2024 season. Mick confirmed both the Race Officers and Equipment Auditors courses were offered free of charge by Australian Sailing. Both Mick and Andy (Whitbourne) would canvas members to see who would be interested in undertaking this training.

**Action Item:** Andy (Whitbourne) and Mick (Pilgrim) to canvas members to undertake the Race Officers and/or Equipment Auditors training.

**Item 66 Fee Structure for Season 2023 - 2024:** The Commodore advised the 20% discount for members on bar and canteen sales, approved at the May General meeting, had been incorporated into the bar and canteen price review. **ITEM CLOSED.**

**Item 67 Review of Handicap System:** Mick (Pilgrim) advised the review of the yacht's handicap system had been completed by the new Handicap Committee (Mick Pilgrim, Brenton Curran, Warren Pfeffer). **ITEM CLOSED.**

**Item 68 Use of the Clubhouse by Nick Hord – Saturday 1<sup>st</sup> July 2023:** Nick (Hord) had requested the use of the clubhouse for his engagement party on Saturday 1<sup>st</sup> July 2023. The Commodore stated he had approved Nick's request and there would be no charge for Nick's use of the clubhouse. The Meeting endorsed the Commodore's decision. **ITEM CLOSED.**

5. **Reports**

**Treasurer's Report:** No finance reports were tabled. The Commodore stated the new Treasurer (Con Tzaidas) was in the process of completing a handover/takeover with Terrie Blackford, which would occur shortly. Con was also in the process of changing the club's accounting system from Reckon to Xero, which was approved at the May meeting. Once the new Xero system was up and running Con would get together with Brenton (Curran) the new Assistant Treasurer to work through the processes they will adopt.

**Race Committee Report:** Mick (Pilgrim) advised a draft of next season's Sailing Instructions and Sailing Program (for yachts) had been put up onto the club's SharePoint system.

**Regatta Committee Report:** No report was tabled at the meeting. Jim (LeLaen) suggested the Committee look into what regatta opportunities may exist next season once the sailing calendar was finalised.

6. **Correspondence In:**

- Council update (email) on status of our DA.

7. **Correspondence Out:**

- NIL

8. **General Business.**

**Item 69 Crew Register:** John (Sivell) suggested the club look into establishing a crew register to allow members of the public to register their interest in sailing and allow skippers, short on crew, to access people to fill crew shortages. Bruce (McWhirter) advised we already had a crew register on our website but would modify the program to include contact details to allow skippers to contact people directly. We would also advertise the register through the club's Facebook social media.

**Action Item:** Bruce (McWhirter) to modify the register.

**Item 70 Replace the Club's Internet Modem:** Mick (Pilgrim) advised we were still having issues with our internet modem dropping out. Bruce (McWhirter) stated we really needed to upgrade the modem supplied by our internet provider (Exetel) and perhaps invest in 4G failover if our internet did fail. This would allow the club to continue using canteen till and EFTPOS payment systems. Bruce stated he would investigate pricing for both and email to Committee members.

**Action Item:** Bruce (McWhirter) to get some pricings and email Committee members.

**Item 71 Change to the Club's Electricity Provider:** The Commodore advise Energy Australia had written to the club advising our electricity supply contract was about to expire. The Commodore further stated he had asked Andy (Whitbourne) to looking into available electricity prices and provide a recommendation. As a result of Andy's review the club would change its electricity provider to Origin Energy, and this was completed on 30<sup>th</sup> May 2023.

**Item 72 Water leak in the Storeroom:** The Commodore advised the club had experienced a serious water leak in the storeroom. Adam Chadwick Plumbing had been engaged to investigate and repair the issue. Initially the problem was thought to have been the pump from the water tanks as this had failed, however, after replacing the pump the leak persisted. Adam was continuing with his investigations.

### **Long Term Issues.**

**New Child Protection Policy:** The State Government has introduced a new Child Protection policy for sports clubs and other organizations to follow. Implementation of the policy would be over a 2-year period. Australian Sailing had also commenced drafting the documentation needed to comply with the new policy and these would be made available to clubs over time. Janett Mangan has volunteered to be the club's coordinator in developing the club's policy documentation and providing advice to the committee.

**Disposal of the Club's Flying Ants:** The Club's Flying Ants fleet will be sold off.

**Action Item:** Ken (Dalton) and Jim (LeLaen) to manage the sale of the Flying Ants.

**Renewal of Council Lease:** Council is working through the renewal of the lease, as it is with all other long-term leases within the council area. Until the lease was finalized the Club would continue a month-to-month lease arrangement.

**Renewal of RSA Qualifications for Club Members:** Any club member undertaking the RSA training or renewing their RSA would be reimbursed the cost of the course by the Club.

**Monitoring the Club's Radios during Sailing Days:** For safety reasons club members and Duty personnel will need to be continuously reminded of the importance to monitor the radios during race days. The Commodore had recommended we change the radio call sign for the clubhouse from MP1 to MPASC Clubhouse to remove any confusion to who was being called and this was accepted by the meeting.

**Development (through Australian Sailing):** Australian Sailing (AS) were embarking on a program to engage clubs to improve club development.

**Meeting Closed: 7.52 pm.**